



AD HOC ELECTION COMMITTEE

AGENDA

May 30, 2023 at 6 pm

On Zoom: <https://sandiego.zoom.us/j/94512736833>

I. Call to order

- A. Introductions/Roll Call
- C. Adoption of Agenda
- D. Adoption of Minutes (5-24-23)

II. Non-agenda public comment

III. Review of Preliminary Special Meeting and Election Procedures Agreed at 5-24 meeting (Attachment)

IV. Actions Items

- A. Publicizing the Election/Recruiting Candidates
 - a. Brainstorming Strategies
- B. Election Logistics
- C. Demographics
 - a. Discussion of procedures to meet requirements of 600-24, voluntary

CP 600-24, Section D. Community Representation

The City may, and each recognized CPG must, gather certain demographic data of existing and new CPG voting members and the community at large, at the time of elections or other regular periods, to measure inclusion and diversity on the CPG. The CPG shall compare this data with the demographics of the community at large as may be available from the City or other agencies, such as <https://datasurfer.sandag.org/> and submit to the City as part of its annual report.

Participation in any survey of demographic data will be voluntary and must be conducted in a manner to ensure the privacy of responses and respondents. The CPG may not request this information as part of an application with personal identifying information.

The demographic data gathered should include age range, nature of relationship to community (homeowner, renter, or business owner), duration of relationship to community, ethnicity, race, gender, professional background or expertise, and length of service or involvement with the CPG. The City may assist with outreach efforts to broaden the scope of diversity and inclusion in participation on CPGs.

V. Setting date for next meeting, if needed

VI. Adjournment

ATTACHMENT, 5-30-2023

Preliminary Special Meeting and Election Procedures Agreed at 5-24 meeting (UP Ad Hoc Election Subcommittee)

1. Report to Full UP Board, June 6

“The detailed procedures for the election including time and location of polls and candidate package shall be established by the Election Committee and subsequently approved by the Board no less than thirty (30) days prior to the election and a copy of said procedures shall be posted on the Uptown Planners website within 72 hours of Board approval.” Bylaws, Art. 5, sec. 5

2. Special Meeting of the UP Board, July

“The deadline to qualify for candidacy in the March general election shall be up to and including the February noticed regular or special meeting of the full Uptown Planners membership preceding the election. The Uptown Planners Election Subcommittee shall be established no later than November of the preceding year and shall begin soliciting eligible Uptown community members to become candidates. In February, the Election Subcommittee shall present to the Uptown Planners a complete list of interested candidates collected up to that point in time. Candidates may be added at the February meeting. A candidate forum may be advertised and held at the February meeting.” Bylaws, Art. 5, sec. 1

The Bylaws only provide guidance on holding regular elections in March. Since the Uptown Planners are compelled to hold an election ASAP, the Ad Hoc Election Subcommittee interprets Art. 5, sec. 1 as requiring a meeting the month before the election so that *“the Election Subcommittee shall present to the Uptown Planners a complete list of interested candidates collected up to that point in time.”*

3. Special Election, August 1 (additional voting: July 29)

From Shannon Corr (Mulderig) to Stu McGraw, May 18:

Council Policy 600-24 mentions “When elections for CPG voting members take place in person, CPGs must adopt procedures to ensure a fair and open process; for example, making voting available for at least two hours at the time and place of the CPG’s regularly scheduled meeting” (page 6). I agree CP 600-24 does not specifically state special elections are required to be at the same time as the CPG’s regularly scheduled meeting but it is good practice to follow for transparency with the public. If the Uptown Planners can host the special election at the time of the regular meeting that would be ideal.